

# ASSOCIATE OF APPLIED SCIENCE IN ALLIED HEALTH DEGREE

The purpose of this degree is to prepare the student for increased job responsibilities, supervisory roles and health care office management in physician offices, health care clinics, hospital-based clinics, hospitals and small health care businesses.

## Employment Information

Health care careers offer job stability, often above average financial reward, and the opportunity to join one of the most exciting and fastest growing fields in the United States. In the coming years, with an aging baby boomer population, there are expected to be more jobs than there are health care professionals to fill them. Job duties range greatly depending upon the chosen area of specialization. Medical assistants complete administrative and clinical tasks in the offices of physicians, hospitals, and other healthcare facilities. Their duties vary with the location, specialty, and size of the practice. Medical records and health information technicians, commonly referred to as health information technicians, organize and manage health information data by ensuring that it maintains its quality, accuracy, accessibility, and security in both paper files and electronic systems. Healthcare support occupations (such as home health aides, occupational therapy assistants, and medical transcriptionists) had a median annual wage of \$29,880 in May 2021, lower than the median annual wage for all occupations in the economy.

According to the U.S Bureau of Labor Services (BLS) occupations that typically require workers to have a certificate or other postsecondary nondegree award had a median annual wage of \$37,670 in 2017; those that typically require workers to have some college but no degree had a median annual wage of \$35,250.

## Program Information

This degree prepares the student for increased job responsibilities, supervisory roles and health care office management in physician offices, health care clinics, hospital-based clinics, hospitals and small health care businesses.

## Is this for me?

Allied health professionals should possess good communication skills and enjoy working with people. They typically have an interest in science and must be able to utilize computer software programs. Additionally, they must be a "hands-on" person with good eye/hand coordination.

## Outlook

According to the U.S. Department of Labor, employment of healthcare occupations is projected to grow 16 percent from 2020 to 2030, much faster than the average for all occupations, adding about 2.6 million new jobs. Healthcare occupations will add more jobs than any other group of occupations. This growth is expected due to an aging population and because federal health insurance reform should increase the number of individuals who have access to health insurance.

## To be granted the AASAH the student must obtain one of the following Occupational

Certificates (averaging 30 credits):  
Coding Specialist/Physician-Based  
Medical Administrative Specialist  
Medical Assistant

Phlebotomy Technician

## General Education

Code	Title	Credits
<b>Allied Health Core</b>		<b>8.00</b>
ALH-218	MEDICAL TERMINOLOGY	
ALH-225	SURVEY OF BODY SYSTEMS & DISEASE COND	
ALH-252	ETHICAL & LEGAL PRAC IN ALLIED HEALTH	
<b>Communications</b>		<b>9.00</b>
COM-110	INTERPERSONAL COMMUNICATIONS	
ENG-121	ENGLISH COMPOSITION I <sup>1</sup>	
ENG-122	ENGLISH COMPOSITION II <sup>1</sup>	
<b>Social Sciences</b>		<b>8.00</b>
PSY-101	PSYCHOLOGY	
SOC-120	PRIN OF SOCIOLOGY <sup>1</sup>	
<b>MATH</b>		<b>4.00</b>
MATH-101	QUANTITATIVE REASONING <sup>1</sup>	
<b>NATURAL SCIENCES</b>		<b>8.00</b>
BIO-120	INTRODUCTION TO BIOLOGY <sup>1</sup>	
GEOG-142	PHYSICAL GEOGRAPHY <sup>1</sup>	
<b>HUMANITIES</b>		<b>6.00</b>
LNG-125	SPANISH FOR HEALTH CARE WORKERS	
PHIL-210	ETHICS <sup>1</sup>	
<b>Allied Health Certificate Requirement</b>		<b>17.00</b>
To be granted an Associate of Applied Science in Allied Health Degree the student must complete one of the following Allied Health Certificates:		
Coding Specialist / Physician-Based plus 1 credit hour of electives to meet degree requirement		
Medical Administrative Specialist plus 1 credit hour of electives to meet degree requirement		
Medical Assistant		
Phlebotomy Technician plus 6 credit hours of electives to meet degree requirement <sup>2</sup>		
Elective courses chosen must be 100 level or above. Courses with prefixes AGT, AUTO, CRJU, ELEC, EMT, INDS, MACH or WELD cannot be taken for elective credit		
<b>Total Credits</b>		<b>60.00</b>

1

Course has prerequisite(s)

2

Must take additional credit hours to fulfill the 30 credit hour minimum for certificate requirements

3

For Level I Nursing Students: Substitute BIO-121 MOLECULAR AND CELLULAR BIOLOGY for BIO-101 HUMAN BIOLOGY due to changes made to the nursing prerequisites.

Tuition is calculated by contact hours per semester.

Current/Updated: 07/30/2022

**Coding Specialist / Physician-Based**

Code	Title	Credits
<b>Required Coursework</b>		<b>24.00</b>
ALH-111	DIAGNOSTIC CODING <sup>1</sup>	
ALH-210	PROCEDURAL CODING <sup>1</sup>	
ALH-218	MEDICAL TERMINOLOGY	
ALH-225	SURVEY OF BODY SYSTEMS & DISEASE COND	
ALH-240	INSURANCE CLAIMS PROCESSING <sup>1</sup>	
ALH-252	ETHICAL & LEGAL PRAC IN ALLIED HEALTH	
ALH-280	CODING SPECIALIST PRACTICUM <sup>1</sup>	
BUS-104	INTRO TO BUSINESS <sup>1</sup>	
<b>Total Credits</b>		<b>24.00</b>

1

Course has prerequisite(s)

1. The student must achieve a 2.5 GPA in all ALH curriculum courses.
2. Qualifications for the practicum require that students have all course work completed and an overall 2.5 GPA or above.

Tuition is calculated by contact hours per semester.

Current/Updated: 07/30/2022

**Medical Administrative Specialist**

Code	Title	Credits
<b>Required Coursework</b>		<b>24.00</b>
ALH-120	ADMIN I COM & BUS PRACTICES IN MED OFF <sup>1</sup>	
ALH-130	ADMIN II FINANCIAL BUS PRAC IN MEDICAL <sup>1</sup>	
ALH-140	TOPICS IN PHARMACOLOGY & APPLIED MATH <sup>1</sup>	
ALH-218	MEDICAL TERMINOLOGY	
ALH-225	SURVEY OF BODY SYSTEMS & DISEASE COND	
ALH-252	ETHICAL & LEGAL PRAC IN ALLIED HEALTH	
ALH-281	MEDICAL ADMINISTRATIVE SPECIALIST PRAC,PRACTICUM <sup>1</sup>	
CIS-101	INTRO TO COMPUTERS & SOFTWARE	
<b>Total Credits</b>		<b>24.00</b>

1

Course has prerequisite(s)

1. The student must achieve a "C" or 2.0 GPA in all curriculum courses.
2. Qualifications for the practicum requires that students have all coursework completed and an overall 2.5 GPA or above.

Tuition is calculated by contact hours per semester.

Current/Updated: 07/30/2022

**Medical Assistant**

Code	Title	Credits
<b>Required Coursework</b>		<b>31.00</b>
ALH-112	EMERGENCY RESPONSE/PATIENT INTERVIEWING <sup>1</sup>	
ALH-120	ADMIN I COM & BUS PRACTICES IN MED OFF <sup>1</sup>	
ALH-130	ADMIN II FINANCIAL BUS PRAC IN MEDICAL <sup>1</sup>	
ALH-140	TOPICS IN PHARMACOLOGY & APPLIED MATH <sup>1</sup>	
ALH-218	MEDICAL TERMINOLOGY	
ALH-225	SURVEY OF BODY SYSTEMS & DISEASE COND	

ALH-238	MEDICAL ASSISTANT PRACTICUM <sup>1</sup>	
ALH-241	LABORATORY PROCEDURES & PHLEBOTOMY <sup>1</sup>	
ALH-245	FUNDAMENTAL CLINICAL OFFICE SKILLS <sup>1</sup>	
ALH-252	ETHICAL & LEGAL PRAC IN ALLIED HEALTH	
<b>Total Credits</b>		<b>31.00</b>

1

Course has prerequisite(s)

1. The student will apply for the Medical Assistant Certificate program after meeting with the Director of Allied Health where program requirements and the guided pathway are discussed with the student for successful completion of the program.
2. The student must maintain a GPA of 2.5 in all ALH courses.
3. Qualification for the practicum requires the student to have completed with an overall 2.5 GPA or above.
4. Glen Oaks will pay for the student to sit for the CMA (AAMA) or RMA (AMT) credentialing exam. This is only for the first attempt at a credentialing exam and if a student fails their first attempt, they will be responsible to pay for subsequent attempts.

Tuition is calculated by contact hours per semester.

Current/Updated: 07/22/2022

**Phlebotomy Technician**

Code	Title	Credits
<b>Required Coursework</b>		<b>19.00</b>
ALH-218	MEDICAL TERMINOLOGY	
ALH-225	SURVEY OF BODY SYSTEMS & DISEASE COND	
ALH-241	LABORATORY PROCEDURES & PHLEBOTOMY <sup>1</sup>	
ALH-252	ETHICAL & LEGAL PRAC IN ALLIED HEALTH	
ALH-285	PHLEBOTOMY TECHNICIAN PRACTICUM <sup>1</sup>	
BUS-104	INTRO TO BUSINESS <sup>1</sup>	
<b>Total Credits</b>		<b>19.00</b>

1

Course has prerequisite(s)

1. The student must achieve a minimum grade of 2.5 in ALH curriculum courses.
2. Qualifications for the practicum require the student to have all course work completed with an overall 2.5 GPA or above.
3. This certificate can be applied to the Associate of Applied Science in Allied Health Degree.

Tuition is calculated by contact hours per semester.

Current/Updated: 07/22/2022

- Register for admission to the college.
- Meet Placement Evaluation in basic Reading, Math and English criteria:
- Declare interest in completing the Associate of Applied Science in Allied Health.
- To be granted an Associate of Applied Science in Allied Health Degree the student must complete one of the following Allied Health Certificates:
  - Coding Specialist – Physician Based
  - Medical Administrative Specialist

- Medical Assistant
- Phlebotomy Technician
- Meet with Admissions and Director of Allied Health to discuss the guided pathway for successful completion of the program.
- A minimum of a 2.5 GPA required at all times – with no grade lower than a 2.5 in all ALH courses
- Apply for graduation certificates and/or degrees through the MYGOCC student portal.