

MANAGEMENT/SUPERVISION CERTIFICATE

This certificate prepares students for entry-level management/supervision positions. This program will introduce the student to the concepts and theories of management and provide practical skills essential for managing employees in the modern workplace. Completion of this certificate can prepare students for industry-wide certification. The Management/Supervision Certificate can also be used toward an Associate of Applied Science in Business Degree.

Requirements

Code	Title	Credits
Required Coursework		18.00
ACCT-111	PRINCIPLES OF ACCOUNTING I ¹	
BUS-104	INTRO TO BUSINESS ¹	
BUS-252	INTRO TO MANAGEMENT	
BUS-253	SUPERVISION	
4 elective credits with "ACCT" or "BUS" prefix		
Total Credits		18.00

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Course has prerequisite(s)

Tuition is calculated by contact hours per semester.

Current/Updated: 07/01/2023

Suggested Schedule

Two Semester Path

Course	Title	Credits
Fall 1		
Required Coursework		8.00
ACCT-111	PRINCIPLES OF ACCOUNTING I	
BUS-104	INTRO TO BUSINESS	
Credits		8.00
Winter 1		
Required Coursework		9.00-10.00
BUS-252	INTRO TO MANAGEMENT	
BUS-253	SUPERVISION	
BUS or ACCT ELECTIVE		
Credits		9.00-10.00
Total Credits		17.00-18.00

Three Semester Path

Course	Title	Credits
Fall 1		
Required Coursework		8.00
ACCT-111	PRINCIPLES OF ACCOUNTING I	
BUS-104	INTRO TO BUSINESS	
Credits		8.00
Winter 1		
Required Coursework		6.00
BUS-252	INTRO TO MANAGEMENT	
BUS-253	SUPERVISION	
Credits		6.00
Fall 2		
Required Coursework		4.00

BUS or ACCT Elective	
Credits	4.00
Total Credits	18.00

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Course is optional