

# TRANSFER INFORMATION

## Transferring to GOCC

Credit hours earned at another accredited institution may be transferred to GOCC and applied to a GOCC academic program if they align with the learning objectives of a corresponding Glen Oaks' course. Students who have been admitted to Glen Oaks may request an evaluation and transfer of credits by the Registrar. Evaluation of transfer credit requires that official transcripts from the originating college be sent to [transcripts@glenoaks.edu](mailto:transcripts@glenoaks.edu). No more than 45 credits can be transferred into GOCC and only those credits meeting certificate or degree requirements contribute to completion of those awards.

A student may request the transfer of credits earned at other institutions by requesting the Registration office to evaluate the official transcript of credits. An official transcript is one that has been received directly from the issuing institution. It must bear the college seal, date, and an appropriate signature or appropriate electronic transfer. These credits will be evaluated and transferred only after the student has officially submitted an application for admission to Glen Oaks Community College. A maximum of forty-five (45) credits may be transferred per student.

Grades and honor points are not transferable and will not be used in computing grade point averages at Glen Oaks. Only classes with a grade of 2.0 or higher may be transferred.

Credits over 10 years old may not be accepted. The Registrar may request the student to take the course placement evaluation exam or meet with a faculty member to assess the student's current knowledge.

The student has the responsibility to have an official copy of his/her transcript sent directly to the Registration Office. Students may be requested to provide syllabus or course descriptions for classes they wish to transfer. Students with international transcripts will be asked to obtain evaluation of credits from an evaluation service to determine possible transfer of credits.

Glen Oaks will consider transfer of credits from an institution which is accredited by an accrediting agency that is recognized by the Council for Higher Education Accreditation (CHEA) or by the U.S. Department of Education. For a foreign institution, the institution is recognized by CHEA or a government or nongovernmental agency which is responsible for quality review of higher education institutions in that country. The College reserves the right to deny credit to the student. The student must submit an Application for Admission to Glen Oaks Community College before transcripts will be evaluated.

1. Departments may waive prerequisite requirements allowing for credit.
2. Courses taken at another institution that are equivalent to below 100-level courses at Glen Oaks are not accepted in transfer.
3. All transcripts must be in English or from an acceptable translation service.
4. No hand carried transcripts will be evaluated.
5. Students are encouraged to see the Registrar about any questions or problems concerning the evaluation.

When courses transfer from other institutions to Glen Oaks, and there is not an exact equivalent at Glen Oaks, the general discipline of the course will be used and transfer credit will be awarded. Students are encouraged to see the Registrar about any questions concerning the evaluation.

**Policy History:** Adopted by the Board of Trustees 7/92, 1/13/93, revised 9/14/05, 9/17/14, reviewed 1/12/23

Students who begin their studies at GOCC and transfer to a public University in Michigan prior to completing their degree or certificate, may transfer up to 15 university credits back to GOCC in order to fulfill their Associate Degree requirements at no additional charge. To be eligible for this Reverse Transfer of credits, the student must have earned at least 15 credits at GOCC; earned at least 15 credits at a university; have a record of good standing without holds on each institution; and have earned a C (2.0) or better in each of the transferable courses.

## Transferring from GOCC

Glen Oaks Community College participates in a number of Articulation Agreements (<https://catalog.glenoaks.edu/earning-your-degree/articulation-agreements/>) that provide solid pathways to four year institutions. Please work with your advisor to discuss your further education goals beyond Glen Oaks!

If you are seeking to transfer classes to any two or four year institutions (or elsewhere), when successfully completed with a 2.0 grade point average or higher, many GOCC courses will be accepted by other higher education institutions and applied to their degree requirements.

## The Michigan Transfer Agreement.

The Michigan Transfer Agreement (<https://www.mittransfer.org/michigan-transfer-agreement/>) (MTA) exists to facilitate the transfer of courses from one public institution in Michigan to another. To fulfill the Michigan Transfer Agreement, students must successfully complete at least 30 credits, with at least a 2.0 in each course and at least one credit completed at the institution awarding the MTA. These credits should be met according to the following distribution:

- One course in English Composition
- A second course in English Composition or 1 course in Communications
- One course in Mathematics from one of three pathways: Pathway to Calculus (includes College Algebra), Statistics or Quantitative Reasoning
- Two courses in Social Sciences (from two disciplines)
- Two courses in Humanities and Fine Arts (from two disciplines, excluding studio and performance classes)
- Two courses in Natural Sciences including one with laboratory experience (from two disciplines)

The MTA is incorporated into the the Associate of Arts, Associate of Business, and the Associate of Science degrees at GOCC (Board Policy 336)

## Michigan Transfer Agreement Requirements and GOCC Course Listing

Students may complete the Michigan Transfer Agreement (MTA) as part of an associate degree or a stand-alone package. To fulfill the MTA minimum requirements, students must successfully complete at least 30 credits with a grade of at least 2.0 in each course. If a course is listed in more than one category, it can only be used once. The following basic two-year requirements must be included in the Associate of Arts, the Associate of Business, and the Associate of Science degrees.

For students in the Associate of General Studies program who wish to complete the MTA requirements for transfer, one of the listed MATH requirements must be completed.

### Requirements

Code	Title	Credits
<b>English Composition or Communications</b>		
Select one of the following:		3.00
ENG-121	ENGLISH COMPOSITION I	
ENG-122	ENGLISH COMPOSITION II	
Select one of the following:		3.00
COM-110	INTERPERSONAL COMMUNICATIONS	
COM-150	PUBLIC SPEAKING	
ENG-121	ENGLISH COMPOSITION I	
ENG-122	ENGLISH COMPOSITION II	
ENG-126	CREATIVE WRITING I	
ENG-226	CREATIVE WRITING II	
<b>Mathematics</b>		
Select one of the following:		3.00-4.00
MATH-101	QUANTITATIVE REASONING	
MATH-117	FINITE MATHEMATICS	
MATH-151	COLLEGE ALGEBRA	
MATH-161	CALCULUS I & ANALYTIC GEOMETRY	
MATH-162	CALCULUS II & ANALYTIC GEOM	
MATH-201	INTRO TO STATISTICS	
<b>Social Science</b>		
Select two courses from two different disciplines from the list below		6.00
<b>Humanities &amp; Fine Arts</b>		
Select two courses from two different disciplines excluding studio & performance classes from the list below		6.00
<b>Natural Sciences</b>		
Select two courses from two different disciplines, including one with laboratory experience from the list below		8.00
<b>Total Credits</b>		<b>29.00-30.00</b>

### SOCIAL SCIENCE

Code	Title	Credits
ANTH-201	INTRO TO CULTURAL ANTHROPOLOGY	3.00
ECON-203	PRIN OF ECONOMICS-MICRO	4.00
ECON-204	PRIN OF ECONOMICS-MACRO	4.00
HIST-101	WEST CIV I: ANCIENT WORLD-1715	3.00
HIST-102	WESTERN CIV II	3.00
HIST-201	US HISTORY I	3.00
HIST-202	US HIST II: RECONSTRUC-PRESENT	3.00
HIST-230	WOMEN IN THE WESTERN PAST	3.00
PHIL-210	ETHICS	3.00
PHIL-230	INTRO TO PHILOSOPHY	3.00
PSI-110	AMERICAN GOV'T & POLITICAL SCI	3.00
PSI-111	STATE & LOCAL GOVERNMENT	3.00
PSY-101	PSYCHOLOGY	3.00
PSY-210	HUMAN GROWTH & DEVELOPMENT	3.00
PSY-220	ABNORMAL PSYCHOLOGY	3.00
PSY-250	HUMAN SEXUALITY	3.00

PSY-260	SOCIAL PSYCHOLOGY	3.00
SOC-120	PRIN OF SOCIOLOGY	3.00
SOC-121	MODERN SOCIAL PROBLEMS	3.00
SOC-220	MARRIAGE & FAMILY LIVING	3.00

### HUMANITIES & FINE ARTS

Code	Title	Credits
ART-100	ART APPRECIATION	4.00
ART-220	HISTORY OF ART I	3.00
ART-221	HISTORY OF ART II	3.00
COM-110	INTERPERSONAL COMMUNICATIONS	3.00
COM-150	PUBLIC SPEAKING	3.00
ENG-201	WOMEN & LITERATURE	3.00
ENG-233	CHILDRENS LITERATURE	3.00
ENG-234	WORLD MYTHOLOGIES	3.00
HIST-101	WEST CIV I: ANCIENT WORLD-1715	3.00
HIST-102	WESTERN CIV II	3.00
HUM-101	MODERN CULTURE & THE ARTS	3.00
LNG-161	SPANISH I	4.00
LNG-162	SPANISH II	4.00
LNG-163	SPANISH III	4.00
LNG-261	SPANISH IV	4.00
MUS-150	MUSIC APPRECIATION	3.00
PHIL-210	ETHICS	3.00
PHIL-230	INTRO TO PHILOSOPHY	3.00
REL-231	COMPARATIVE RELIGION	3.00

### NATURAL SCIENCES

Code	Title	Credits
BIO-101	HUMAN BIOLOGY	3.00
BIO-110	BIOLOGICAL FORM AND FUNCTION <sup>1</sup>	3.00
BIO-120	INTRODUCTION TO BIOLOGY	4.00
BIO-121	MOLECULAR AND CELLULAR BIOLOGY	4.00
BIO-122	ORGANISMAL BIOLOGY	4.00
BIO-125	ENVIRONMENT AND SOCIETY <sup>1</sup>	3.00
BIO-210	HUMAN ANATOMY & PHYSIOLOGY I	4.00
BIO-211	HUMAN ANATOMY & PHYSIOLOGY II	4.00
BIO-230	MICROBIOLOGY	4.00
BIO-275	BIOLOGY RESEARCH PROJECT <sup>1</sup>	2.00
CHEM-133	GENERAL CHEMISTRY I	4.00
CHEM-134	GENERAL CHEMISTRY II	4.00
CHEM-210	ORGANIC CHEMISTRY I	4.00
CHEM-211	ORGANIC CHEMISTRY II	4.00
GEOG-142	PHYSICAL GEOGRAPHY	4.00
GEOL-145	PHYSICAL GEOLOGY	4.00
PHYS-144	ASTRONOMY	4.00
PHYS-251	PHYSICS I	5.00
PHYS-253	PHYSICS II	5.00
PHYS-275	PHYSICAL SCIENCE RESEARCH PROJECT <sup>1</sup>	2.00

<sup>1</sup> Course does not have a lab component

## Transferring Credit for Armed Forces Educational Experiences

Veterans may be awarded college credit for the service schools they attended while in the U.S. military. If the course complements the degree or course of study, the college may award credit based on recommendations provided by the American Council on Education and Glen Oaks instructor/department review.

If you are considering continuing your college work and are still in the Armed Forces, fill out a DD-295 Application for the Evaluation of Learning Experiences During Military Service and have it forwarded to Glen Oaks Community College Registrar's Office.

Students should contact the Joint Services Transcript website at <https://jst.doded.mil> and request their military transcript be sent to Glen Oaks.

## Reverse Transfer

Reverse Transfer is a process where academic credits for course work completed at a four-year university are transferred back to your community college to satisfy associate degree requirements.

Some students transfer prior to completing an associate degree at a community college, with a percentage of this group gaining a bachelor's degree eventually through a combination of credits from both institutions.

Through Reverse Transfer, a student's academic achievements are recognized with an associate degree after they have transferred to a four-year school and have accumulated credits needed to fulfill the two-year degree program requirements.

Glen Oaks Community College currently has Reverse Transfer Agreements with:

- Ferris State University
- Grand Valley State University
- Western Michigan University

Contact the Registration and Records Office at Glen Oaks to learn more.  
(888-994-7818)